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Student Referral Form

This document **MUST** be completed by the TCS Referring Family and submitted directly to the Development Office.

TCS Referring Family:

Last Name First Name

Phone Cell Phone Email Address

How do you know this family? _____

What did you do to facilitate this referral? _____

By signing this document I am indicating that I have read and understand the Student Referral/Incentive Program Rules and will abide by them.

Referring Person's Signature Date

Prospective Family:

Last Name First Name

Phone Cell Phone Email Address

Street City Province Postal Code

Prospective Students:

Last Name First Name Grade (2014-15)

Last Name First Name Grade (2014-15)

Last Name First Name Grade (2014-15)

Last Name First Name Grade (2014-15)

STUDENT REFERRAL / INCENTIVE PROGRAM RULES

The purpose of this program is to provide a discount to existing TCS families and staff for promoting Trinity Christian School and encouraging the application for Admission to TCS in their churches, Bible studies and workplaces. Yes, we are looking for qualified NEW families, but we also care deeply about our current families and how TCS is perceived by the community. As we strive to “expand our tents”, please take prayerful consideration to represent Christ and TCS well as you share with potential new families.

- 1) The Program shall be open to ALL TCS Families (including Grandparents) and TCS employees.
- 2) It is the **REFERRING FAMILY’S responsibility** to submit a ‘*Student Referral Form*’ to the Development Office *in advance** of the Development Office receiving the New Families’ Application Package. Application Forms may be printed off the website at www.tcskids.com/admissions/registration-forms .
***REFERRALS WILL NOT BE MADE RETROACTIVELY.**
- 3) A referral Christian Program Fees discount amount of **\$500** per new family could be approved. The \$500 amount is per family, not per each individual student that is enrolled.
- 4) **This offer applies ONLY to NEW family applicants with students in grades 3-9.** Younger siblings of current or past TCS families do not qualify. Accepted students must attend for the **2014/15 school year.**
- 5) TCS Families/employees will receive a Christian Program Fees discount for each referred student and/or family that is accepted, enrolled, and enrollment continues in good standing, into second semester. The referring family will be credited at the end of school term. **A TAX RECEIPT WILL NOT BE ISSUED FOR THE INCENTIVE AMOUNT.**
- 6) There is no limit to the number of students that a TCS family may refer.
- 7) Families receiving the incentive will not be able to have a credit higher than your annual Christian Program Fees. Once 100% of fees have been reached, remaining incentive must be directed towards Society Fees, Christian Program Fees Subsidy Fund or the Capital Campaign.
- 8) The regular enrollment criteria must be met (Application/Interview/Society Approval/Classroom Placement). **Final decision for student acceptance rests with the ACSCS Board.**
- 9) If you are not currently paying Christian Program Fees to TCS, you may allocate your incentive towards Society Fees, Christian Program Fees Subsidy Fund or the Capital Campaign.
- 10) This program will only be in effective immediately through July 31, 2014. (Applications previously received from the applying family do not qualify.)
- 11) The Student Referral Incentive Program may be discontinued at any time, at the ACSCS’s discretion.

Please direct all questions to the Development Office.
(403) 254-6682